



OUR LADY OF GOOD COUNSEL SCHOOL

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ABN 72 684 318 130

SCHOOL FEE COLLECTION POLICY

2018 SCHEDULE OF TUITION AND OTHER FEES

When considering applications for enrolment at OLGC, priority falls to Catholic families living in the parish, followed by Catholic families living outside the parish. Related faiths, denominations, non-Christians and non-religious families are then considered. The degree to which families are committed to practising their faith must be taken into consideration. In this regard, a parish priest may assist us with information needed in making enrolment decisions. Parents are expected to fully support the school and the standards it sets for the benefit of all the students.

Parents wishing to enrol their children at our two nearest secondary schools, Sacred Heart College and Newman College are advised to do so early and not to assume that their children will automatically enter upon enrolment at OLGC. Furthermore, enrolment at these secondary schools is no guarantee of placement. Demand on intake is increasing therefore your family's ability to demonstrate school and parish commitment must be taken into account.

FEES AND BILLING

There has been an average increase in School Fees of 4.67%, which is below the maximum amount recommended by Catholic Education WA. Families who experience difficulty in paying fees need to contact the school to make an appointment to see the Principal. Special consideration is always given to families experiencing hardship. Families that do not contact the school upon receiving a Third and Final Reminder may be contacted by a debt collection agency.

Discounts on Tuition and other fees are available for current holders of Low-Income Health Care Cards and Pensioner Concession Cards. In order to check eligibility, holders of these cards need to see the Finance Officer.

Please note that families are required to pay full fees if choosing to go on holiday during school term.

BILLING

School Fees will be billed in one Annual Statement. There will be a range of options available for payment, including two or four instalments, monthly, fortnightly or weekly payments via cash, cheque, Direct Debit, credit card or **BPAY**, which replaces **Electronic Funds Transfer** payments in 2018.

Please note: A Fee Payment Form, which include an authority for Direct Debit payments, is enclosed and needs to be completed and submitted by Wednesday 14th March. A **NEW Direct Debit authority must be completed every year**.

DEBT COLLECTION

Parents are responsible for any debt collection costs incurred.

APPLICATION FEE: \$30 per application for enrolment - non-refundable.

ENROLMENT FEE: On acceptance of a place, a \$200 Enrolment Fee is payable per family and will be deducted from the Annual Family Fee Statement.

THREE-YEAR-OLD FEE SCHEDULE

An enrolment fee of \$200 is payable for your child to be formally accepted to join this program. This fee is deducted from your first Three-Year-Old Fee Account. This fee is non-refundable if the child does not attend. The Three-Year-Old Program cost is \$75 per day. Students attending at the beginning of Term 1 will be charged \$750 for a full term (this is calculated on a 10 week term only). Students starting during the term are charged for the remainder of the term.

3 Year Old Program

Fees	Per Session
3YO full day	\$75.00

Fees to be paid in advance.

Term 1 Fees due : Term 1 Week 4

Term 2 Fees due: Term 1 Week 9

Term 3 Fees due: Term 2 Week 9

Term 4 Fees due: Term 3 Week 9

Please note that students are charged for the term including sessions they do not attend through absence such as sickness or vacations. This program is completely self-funded, as there are no government benefits that are available to support a Three-Year-Old Program.