Our Lady of Good Counsel School

1 to 1 Program

Parent Handbook
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Program Overview

One-to-one learning provides every student and teacher access to his or her own device in a wireless environment allowing students to learn at their own pace and ability levels. One-to-one initiatives have gained momentum worldwide and are increasingly seen as a key to transforming education and better preparing students to succeed in a global world. In the One-to-one Program, students’ access to a technological device and the internet enables them to be self-directed and receive highly personalised instruction. Teachers will create Personal Learning Plans for each student, addressing their unique needs. Students use their personal devices to do research, homework, solve problems critically and creatively, complete team projects, email and academic course work. At the same time, they gain valuable 21st Century skills that will be beneficial throughout their lives and careers.

Provision of 24/7 access to devices makes it possible for students to access a wider array of resources to support their learning, to communicate with peers and their teachers, and to become fluent in their use of the technological tools of the 21st Century workplace.

Educational Outcomes

Our Lady of Good Counsel School endeavours to:

• provide a student-centred, experience-rich education for the 21st Century
• employ the most current teaching practices, tools and technologies necessary in order to deliver the competencies, knowledge, values and attitudes contained within the Australian Curriculum
• connect education at Our Lady of Good Counsel School with today’s technological world
• provide accessibility to programs that increase the development of knowledge and educational opportunities leading to increased intellectual attainment
• expand the methods of learning and opportunities for differentiated instruction
• encourage the disposition and capacity to be life-long learners

Opportunities are created whereby students access, construct and publish information, utilising collaborative strategies, in real-time and virtual spaces. Students investigate how data is transformed into information, how information becomes knowledge, and how knowledge allows understanding and insight. A one to one device environment supports a dynamic and interactive learning space. This enables teachers and students to work in a collaborative, online, interconnected community.

Each student having their own personal device affords the opportunity to enter a new world of curriculum possibilities, allowing authentic engagement and involvement in their learning. Learning experiences are purposefully designed to develop the attributes of a life-long learner.
In this way, each student learns to develop and demonstrate the knowledge, skills, practices and attitudes necessary to be a successful citizen of the 21st Century.

**Acceptable Student Use**

Each child will be asked to read, understand, sign and adhere to the Acceptable Student Use Policy for Years 4-6 at the beginning of each year.

**Program Guidelines and Information**

With each student having access and control of their device, excellent opportunities and learning experiences will be available to them. However, with any new opportunity comes significant responsibility. The school needs to clearly articulate to each student their responsibilities in relation to:

- Respecting each individual’s privacy and dignity (i.e. cyber safety issues),
- Using the device for appropriate purposes,
- Protecting and caring for their device,
- Getting the balance correct in relation to educational and social priorities.

The following directives and instructions look to ensure students and teachers can maximise the teaching and learning opportunities available in a classroom environment free from interruptions, and secure both the safety and privacy of all members of the School community:

1. Students are required to bring their device to school each day. While not in use during lessons, the device is required to be stored in the student’s class.
2. Students must take their device home each day.
3. Students must bring their device to school fully charged.
4. It is the student and parent’s responsibility to ensure the backup of their data is working. The school will provide support in establishing backing up. However, take no responsibility for data loss.
5. Student identification must remain permanently present on both a student’s device, case and accessories.
6. The device must only be used for school educational related purposes.
7. Due to the camera functionality in these devices, they have the capacity to take digital images, both still and video. Unless appropriate permissions are sought, the taking of digital images is an invasion of personal rights. Under no circumstances can devices be used to take or distribute digital images without both the expressed permission of the person whose image is being taken and the supervising teacher.
8. Students and parents are responsible for all download material present on a student’s device. They must ensure that copyright laws are adhered to.
9. Students will abide by usage directions and restrictions outlined by the class teacher at the beginning of the year.
Device


Apple Pencil for iPad Pro
**Warranty**

All devices come with 2 year AppleCare+ for iPad. AppleCare+ for iPad provides up to two years of expert telephone technical support and additional hardware coverage from Apple1, including up to two incidents of accidental damage coverage, each subject to a A$65 service fee. In addition, you’ll get 24/7 priority access to Apple experts via chat or phone through [getsupport.apple.com](http://getsupport.apple.com).


Warranty jobs and repairs to be undertaken by the school. The school will take responsibility for dealing with any warranty issues. Any warranty concerns should be directed to classroom teacher.

**ZuluDesk Parent**

The ZuluDesk Parent app is specifically designed for parents. When your son or daughter has to do homework on an iPad it is possible that he or she will be distracted by social media, text messages or gaming. With ZuluDesk Parent you are able to restrict the tablet to a specific app for a period of time. During this restriction it is not possible to receive text message or push notifications. No distractions!

ZuluDesk Parent is used in a web browser, therefore it can be used on all web-enabled devices: a computer, any tablet or smartphone. The most important features of ZuluDesk Parent: Applock, Weblock, Restrictions, Device information, Check connection status of device.


**Financial Information & Insurance**

**Accessories**

School to supply a suitable case option for students.

**IT Levy**

Reduced IT Levy for students in Years 4 - 6.

**Insurance - Protecsure**

Protecsure is operated by Chubb. Excess for the iPad Pro is $100 per claim. Please see attached Policy.
Program Cost

<table>
<thead>
<tr>
<th>Payment Options</th>
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<tbody>
<tr>
<td>Yearly</td>
<td>$500</td>
</tr>
<tr>
<td>Quarterly (via direct debit)</td>
<td>$130</td>
</tr>
</tbody>
</table>

*First Payment due by February 2017*

Please note this Program Cost is separate to school fees. Any queries regarding payment need to be made directly to the School Principal.

**Inappropriate Use**

It is unacceptable for students to: download, distribute, or publish offensive messages or pictures; use obscene or abusive language to harass, insult or attack others; deliberately waste printing and internet resources; damage computers, printers or the network equipment; violate copyright laws which includes plagiarism; use unsupervised internet chat; send chain letters, spam e-mail (junk mail) or use the device to connect to any social network unless permission has been *granted by the school in writing* (no age restricted networks will be allowed).

Usernames and passwords must be kept by the student and not divulged to any other individual (other than their teacher and parents). Students can not use another student or staff member’s username or password to the internet for completing the set task or for the duration a student should have access to the internet (e.g. during schools hours, outside of school hours).

Inappropriate use will be dealt with on a one to one basis by the school Principal. Our Lady of Good Counsel Primary will provide information in relation to student access and usage of its network and reserves the right to restrict/remove student access to the intranet, extranet, internet or network facilities if parents or students do not adhere to the school’s network usage and access guideline/statement.

**Distributing and Returning the Device**

Parents & students must sign and return the Program Agreement before the device can be issued to the student. The Program Agreement & Acceptable Use Policy outlines the appropriate way to use and protect the device. This will be available on device collection Week 1 Term 1 2017.
If a student terminates enrollment during the school year, the device will be returned at that time. If a student fails to return the device or upon termination of enrollment at Our Lady of Good Counsel School, the student's parents/guardian will be subject to the replacement cost of the device, or, if applicable, any insurance deductible. Parents/guardians will be charged a fee for any needed repairs, not to exceed the replacement cost of the device.

Parents will be informed of the arrangements for returning the device by the end of Term 3, Year 6. Details of the available purchasing option will also be discussed at this point.

**Frequently Asked Questions**

**How often will the device be used?**
The nature of the one to one environment is that students will have their device with them and available for use throughout the school day. This does not mean though that they will be used in every lesson. Like other learning tools, the use of the device will depend on the particular learning activity and this is at the discretion of the teacher. Activities will blend with others such as writing, reading, discussion, debate and testing and students will find that their use of device will vary from day to day. Other subjects will still receive the appropriate allocation of time and resources.

**Will the device have Internet access from home?**
The school will provide Internet access when at school with appropriate filtering policies. Parents are responsible for providing Internet access at home *if they wish*. The school encourages that any Internet use is permitted in an open environment and monitored at all times.

**Who owns the device?**
The device and accessories are the property of the school. *This provides the best cost option for the 1 to 1 Program for parents when the unit, insurance, warranty and app components are combined.* All students are expected to adhere to the Acceptable Use Policy. Students who breach the policies which have been agreed to and signed by both parents and students, will not be able to take home their device for a length of time as deemed appropriate by the Principal. At the conclusion of Year 6 parents will be provided with an option to purchase the device for a nominated amount. This amount will be determined by the finance company and will be provided to parents if they wish to purchase the device.
Who will pay for and install the apps?
The school will pay for and distribute the apps via ZuluDesk. This model allows easy
distribution by the classroom teacher and access to Apple Volume Education Pricing for
Apps.

Where will students charge their devices?
It is the student’s responsibility to ensure that their device battery is fully charged at home
each night. Battery chargers are to be kept at home.

When will my child receive their device?
Students will be provided with their device in the first week of Term 1 2017.

What about data loss?
As we are all aware, devices can "lose" data. Schools often stipulate that students are
responsible for ensuring their data is backed-up using the correct method. Students will be
shown how to initiate and regularly check that their device is being backed up via cloud
backups.

How do I see my child's work?
It is recognised that it is important for parents to be involved in all aspects of their child’s
work and parents are encouraged to regularly spend time with their child asking them to
explain the work on the device. Parents must also have full access to both the device and
their child’s work. The school asks that all students make passwords available to parents.
Parents who have difficulties in accessing their child’s work for any reason should contact the
classroom teacher.

Can my child install their own apps?
Students are not permitted to install or delete any additional apps other than those stipulated
by the school and/or classroom teacher. Students may request to install apps with
permission from their classroom teacher. Parents will receive written approval by the
teacher that the child has received the appropriate permission to install any new
applications, prior to its installation and use.